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Introduction

Trauma Victoria was established by the Victorian State Trauma System to deliver a trauma focused, sustainable, statewide educational system for clinical staff across Victoria. Supporting the concepts of the Trauma Victoria guidelines, the online learning management system (LMS) consists of online learning modules which are designed to increase awareness of key aspects of early trauma care and statewide Victorian trauma care guidelines. In addition to the online learning modules, the LMS also offers regular moderated tutorial sessions which are scheduled fortnightly. The moderated tutorials are made up of a clinical scenario which can be worked through as an individual or in groups, followed by a moderated tutorial via a virtual classroom. The objective of the moderated tutorials is to provide an opportunity for multiple clinicians to take part in an interactive, case based trauma scenario. These tutorials are hosted by a moderator and an expert.

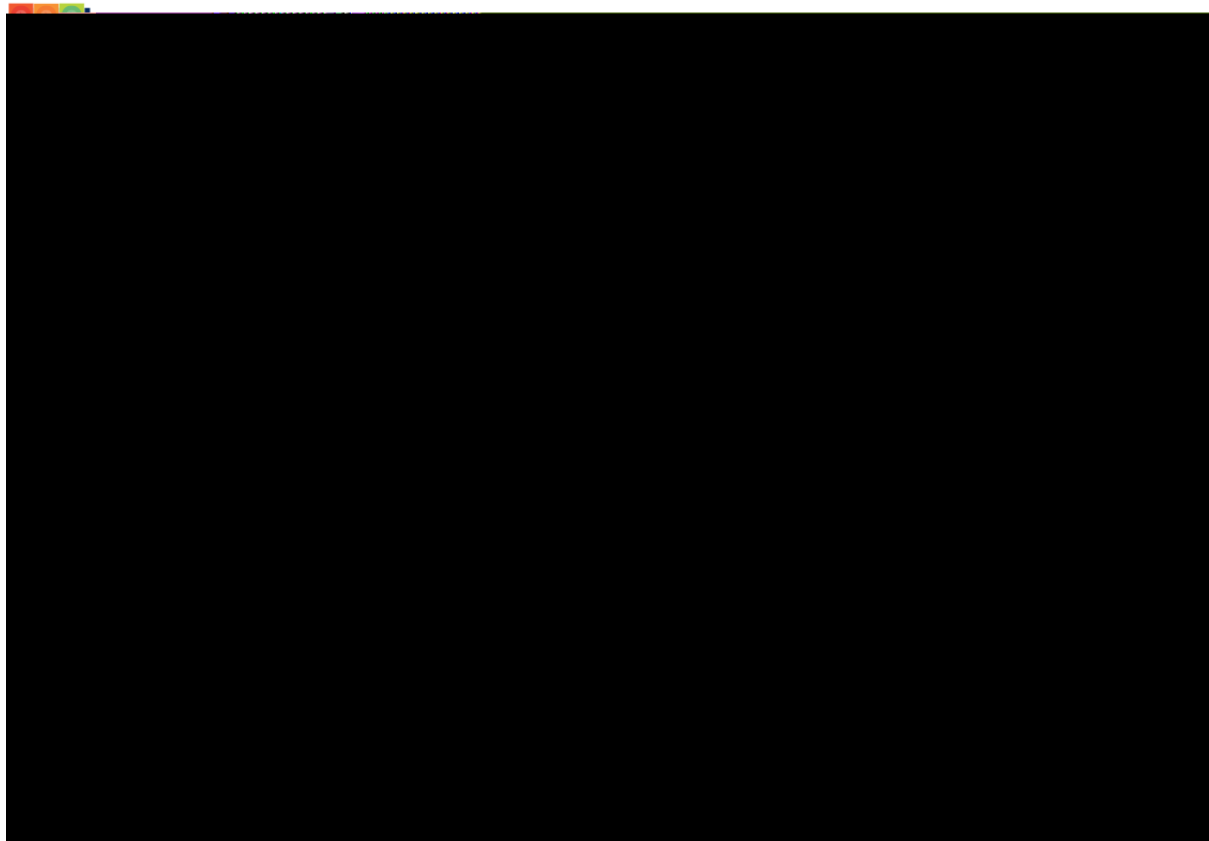
Creating an account

The first time you visit the LMS you will be required to create yourself an account. In order to create an account you must either be a Victorian health service and have a valid 8! 938 number or a Melbourne employee number or a Victorian employee number.

Create a new account by selecting the 'create new account' button. You will be required to select a username and password and complete some basic contact information before selecting 'create new account'.

You will then be sent an automatic email with a link to confirm and validate your account.

Once you have created your account use the log in section to enter your username and password.



LMS homepage

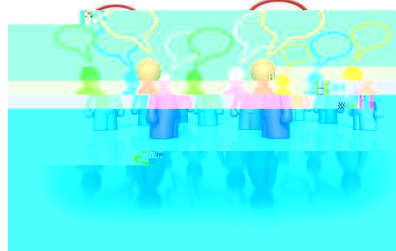
The LMS homepage has a number of different components. Each guideline module is represented by a coloured tile the same way they are represented on the Trauma Victoria website.

On the left hand side of the page is your navigation menu. From here you can update or make changes to your profile and easily navigate to the courses you are already enrolled in.

The LMS homepage also contains a link to the trauma literature archive which is provided by the Joanna +riggs Institute.



Moderated Tutorials



Moderated tutorials are also accessible via the available icon on the home page. Select the icon and enrol into the moderated tutorials course to access all of the available scenarios and moderated tutorial sessions.

How to enrol in the guideline modules

The LMS is designed so that users can self-enrol into the modules they would like to complete. To enrol into a module first you need to select the module you want to complete from the home page by selecting the associated tile.

Once selected you will be taken to the enrolment page. Select the enrolment button to enrol in the course.

Once enrolled you will be taken to the module home page where there is an introduction to the course, an outline of the course activities, some core resources and a link to the learning module.

2. On completion of the module you will be required to complete a written evaluation of the module. More being provided with your completion certificate.

How to enrol in the moderated tutorials

Enrolment into the moderated tutorials is the same process as enrolling into one of the guideline modules. Select the moderated tutorials icon (shown below) from the home page which will take

How do the moderated tutorials work

The moderated tutorials are comprised of two components: a clinical scenario followed by a moderated tutorial in a virtual classroom. Access to the moderated tutorial scenario is not restricted and will be available the week prior to the scheduled moderated tutorial session. This will enable users the opportunity to complete the tutorial and its discussion points and raise any questions they may have for the expert moderator before the live session. Trauma Victoria would encourage health services to work through the clinical scenarios in naturally forming teams at a time that is convenient to you.

The live moderated tutorial sessions are scheduled for a specific date and time and will provide health services an opportunity to join a virtual classroom to participate in a discussion of the case

Live tutorial sessions

The live moderated tutorial sessions will be hosted via a virtual classroom using an in-built tool within the LMS called Blue Button (+++).

Places for the live tutorial sessions unlike the learning modules are limited and health services are required to register. [cETc0c1 gc588 1468.6a](#)

It is assumed that you will have completed the tutorial before it goes live with the expert moderator.

To join the virtual classroom log into the LMS using the username provided when you registered your attendance as this will be the account that has been enrolled into the live session. Navigate to the moderated tutorial section and select the moderated tutorial icon for the applicable lecture.

Clicking on the icon will launch the live session and allow you to access the virtual classroom.

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Trou#leshooting

For troubleshooting issues, please contact Trauma Victoria via email at traumavictoria@damulancevic.gov.au and somebody will be in touch to help you resolve your issue. If you are experiencing issues during a live tutorial, please advise the moderator verbally if possible or send a message using the chat function requesting assistance.